**Harbourtown Dance Studio COVID Guidelines and Procedures**

**General Procedures:**

* Instructors will meet students either outside or in main hallway depending on weather.
* Students and adults must wear masks in the building while not engaged in class.
* Adults will be asked to leave or wait their cars during class time. We will reassess the safety of using the waiting room each session.
* Street shoes will only be allowed in taped off area in ballroom.
* Students must bring their own labeled water bottle to be used in class.
* Restrooms are only for student and instructor use.
* Students should be picked up at the side door after class to avoid contact with incoming class.

**Classroom Procedures:**

* Students will remove street shoes and place all belongings in designated area.
* Hands will be sanitized before and after every class.
* Water bottles will be spread out throughout the perimeter of the room to avoid close contact during breaks.
* Snacks may be brought in by students for break, but there will be no eating on the dancefloor and no sharing snacks. Hands must be sanitized before and after eating.
* Students will maintain safe distancing throughout entire class.
* Barres will be sanitized immediately before and after every use.
* Students will maintain the same place at barre throughout the entire class.
* Mats will be sanitized after every use.
* Students will each have their own mat unless they are sharing with an approve family member.
* Instructors will wear masks during close contact such as, but not limited to, making corrections at the barre and spotting for Acro.

**Guidelines for COVID:**

* Students should self-assess their health before each class. Please stay home if you have any COVID symptoms, especially shortness of breath, cough, and fever.
* If a student is directly exposed to COVID please let HDS know so we can alert the other families in class and assess our next steps.
* If an entire class is exposed, we will cease in-person classes for two weeks. Classes will be held at the normal class time but on ZOOM.
* Due to our ever-changing environment and the individual needs of our dance family, HDS HOLDS THE RIGHT TO ENFORCE MASKS DURING CLASS FOR STUDENTS AND INSTRUCTORS AT ANY TIME.

As always, thank you for your understanding and support during this crazy time. If you have any questions or concerns please email Brittany immediately at [**Harbourtowndance@yahoo.com**](mailto:Harbourtowndance@yahoo.com)**.**

*Together we can make this a great year!*